



Steps to Enrollment

STEP
1

Apply Online

Admissions & Records: Student Services Center, First Floor; 310-660-3414

- Click on “**Apply Online**”
- Your Student ID number and registration appointment date/time will be e-mailed to you.
- Don't forget to submit official transcripts from all accredited colleges and trade schools attended.

STEP
2

Take Assessment Tests

Assessment & Testing: Student Services Center, Second Floor, Room 217; 310-660-3405

- Reading, grammar and mathematics skills for course success will be evaluated.
- Bring your Student ID number and a photo ID to take the assessment test.
- For Assessment Center hours, visit www.elcamino.edu/student-services/co/assessment-testing.asp

STEP
3

Attend New Student Orientation

Counseling Office: Student Services Center, First Floor; 310-660-3458

- All students are encouraged to participate in orientation to become familiar with the college and its resources.
- Orientation is offered online via *MyECC*, and in person by scheduling a New Student Orientation in the Counseling Office. www.elcamino.edu/student-services/co/

STEP
4

Meet with a Counselor & Develop an Educational Plan

Counseling Office: Student Services Center, First Floor; 310-660-3458

- Academic counseling is critical to student success.
- You must see a counselor prior to registration.
- To learn more about counseling and to schedule an appointment, go to www.elcamino.edu/student-services/co/

STEP
5

Apply for Financial Aid & Student Support Services

Financial Aid Office: Student Services Center, Second Floor, Room 215; 310-660-3493

- All students are encouraged to apply for financial assistance.
- A variety of scholarships are also available: www.elcamino.edu/student-services/fao/

STEP
6

Register for Classes

Admissions & Records: Student Services Center, First Floor; 310-660-3414

- Registration is by appointment only and is based on a priority system.
- Your registration time & date will be e-mailed to your ECC address.
- Register online via *MyECC*.

STEP
7

Pay All Fees

Cashier's Office: Administration Building, First Floor; 310- 532-3670, ext 3142

- All fees must be paid by the fee payment deadlines or you will be dropped from all classes.
- Pay online! Just go to www.elcamino.edu and click on *MyECC*.
- For Cashier Office hours, visit: www.elcamino.edu/student-services/cashiers/index.asp

IMPORTANT INFORMATION

If you are a concurrent enrollment student (a student currently in high school or primary school who is also taking an El Camino College class), you must submit an online application and complete a K-12 Concurrent Enrollment form prior to registering for classes.

The El Camino Community College District is committed to providing equal opportunity in which no person is subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, physical or mental disability, or retaliation.